To,

The Director,
Divine International Foundation
2nd floor, Sai complex Adjacent HDFC Bank
Ranipur, Haridwar (UK)

Sub.: Sanction of project under DeenDayalUpadhyay-GrameenKaushalyaYojana (DDU-GKY) for Placement Linked Skill Development of Rural Youth in the State of Uttarakhand to be implemented by M/s Divine International Foundation (PRN - UT2017RT16552).

Dear Sir/Madam,

In pursuance of the application submitted to implement a project under the DDU-GKY scheme by M/s Divine International Foundation and as per the approval of State Project Approval Committee (PAC) in the meeting dated 21st August, 2017, sanction is hereby accorded for skill development Project under the DDU-GKY scheme of MoRD, Govt (henceforth called as Project in the order) for rural poor youth (as defined in the guidelines of DDU-GKY 2016) in the State of Uttarakhand as per details given below:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Items</th>
<th>Revised</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Total number of eligible youth to be trained</td>
<td>70</td>
</tr>
<tr>
<td>2</td>
<td>Sanction Project cost (in Rupees) (as per details provided in Annexure I)</td>
<td>65,25,779</td>
</tr>
<tr>
<td>3</td>
<td>Duration of the Project</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Category of candidates (Number of Candidates)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>No. of Candidates</td>
<td>SC</td>
</tr>
<tr>
<td></td>
<td></td>
<td>40</td>
</tr>
<tr>
<td>5</td>
<td>Sector/Trades to be Covered</td>
<td></td>
</tr>
<tr>
<td></td>
<td>No.</td>
<td>Trade</td>
</tr>
<tr>
<td>1</td>
<td>Sales person (Retail)</td>
<td>Retail</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Duration of training programme of each batch including trade etc</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Districts to be Covered by PIA.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>District</th>
<th>Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Garhwal</td>
<td>57</td>
</tr>
<tr>
<td>2</td>
<td>Rudraprayag</td>
<td>13</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>70</strong></td>
</tr>
</tbody>
</table>
1. The PIA is bound to follow DDU-GKY guideline, Standard operational Procedure of DDU-GKY, Notifications, Circulars, orders as issued by MoRD, Govt. of India and State Government /SPMURD from time to time.

2. SPMU, USRLM, Govt. of Uttarakhand will coordinate and monitor the project either directly or through any designated agency as per the norms laid down in DDU-GKY notifications/guideline. The fund shall be released to Project Implementing Agency as per DDU-GKY Guidelines 2014 and Standard Operating Procedure 2015 (as amended from time to time), conditions of MoU, Notifications, Circulars, and Orders as issued by MoRD and SPMU, USRLM from time to time.

3. The funds sanctioned vide this order shall be transferred to the dedicated bank account of the PIA as per provisions of DDU-GKY Guidelines 2016. PIA are expected to open a dedicated Bank Account within 15 days of the signing of the MoU and following details may be forwarded to SPMU, USRLM for transfer of funds: (i) Name of the Account, (ii) Name of the Bank, (iii) A/C No., (iv) RTGS/IFSC Code, and (v) MICR Number.

4. All data related to project would be provided by the PIA through online web enabled MIS of DDU-GKY and also maintain the project data in the PIA’s website.

5. The Utilization of funds disbursed for the skill development project under DDU-GKY to PIA may be audited by the Auditors appointed by SPMU, RD, or State or Central Government and/or any other agency designated by the Ministry of Rural Development and also by Comptroller and Auditor General of India.

6. Payments will be made to PIA under various heads on the basis of actual performance and as per approved Project Perspective Work Schedule (PPWS), Terms and Conditions, guidelines issued by SPMU, USRLM from time to time.

7. The PIA is required to execute the Memorandum of Understanding (MoU) on Rs. 100/- (One hundred only) stamp paper with SPMU, USRLM within 15 days of the issue of this sanction order. The PIA shall implement the project only after signing of MoU as per Terms and Conditions of MoU, Special Terms and Conditions and DDU-GKY Guidelines and Standard Operating Procedure (SOP) (as amended from time to time)

8. The PIA is applied as consortium in which **Divine International Foundation** will be the PIA for this project having **PRN – UT2017RT16552** will be the lead partner in the project.

Annexure – 1

**Project Cost Calculations**

**PIA Name:** Divine International Foundation  
**Category:** C(b)  
**PRN NO:** UT2017RT16552  
**Training Target:** 70  
**Duration:** 3 Years  
**Minimum Placement Target:** 49

<table>
<thead>
<tr>
<th>Total Project Cost</th>
<th>65,25,779.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Installment – 25% of Project Cost</td>
<td>16,31,444.75</td>
</tr>
<tr>
<td>Second Installment – 50% of Project Cost</td>
<td>32,62,889.50</td>
</tr>
<tr>
<td>Third Installment – 15% of Project Cost</td>
<td>9,78,866.85</td>
</tr>
<tr>
<td>Fourth and Final Installment – 10% of Project Cost</td>
<td>6,52,577.90</td>
</tr>
</tbody>
</table>
Terms and Conditions for Release of Financial Grant:

1. **First Installment – 25% of Project Cost** – On Sanction of Project and Signing of MoU
2. **Second Installment – 50% of Project Cost** – On:
   a. Spending 60% of First Installment funds disbursed in First Installment as visible in PFMS website.
   b. Achieving 40% of Physical Target of first installment inclusive of sub-categories such as for SC/ST minorities etc.
   c. Placement 70% of trained 40% of Physical Target of the Physical Target for First Installment
   d. Submitting Utilization Certificate certified by a Head of the Organization.
   e. Submitting audited expenditure statement like P&L statement, Balance Sheet etc. With respect of previous year for cases after 30th September.
3. **Third Installment – 15% of Project Cost** – On:
   a. Spending 90% of the funds disbursed and First and Second Installments as visible in the PFMS website.
   b. Achieving 90% of Physical Target inclusive of sub-categories such as for SC/ST minorities etc.
   c. Placement of 63% of the total physical target. (I.e. 70% of 90% of Physical Target)
   d. Submitting Utilization Certificate certified by a Head of the Organization.
   e. Submitting audited expenditure statement like P&L statement, Balance Sheet etc. With respect of previous year for cases after 30th September.
4. **Fourth and Final Installment – 10% of Project Cost** – On achieving all targets and submission of the project closure documents as well as signed score card. However, the release of the Fourth Installment will not be held up till the one year tracking is complete.
5. The PIA should certify that there has been no creation of assets (except those permitted by SOP / PAC/ EC, MoRD), with the project funds. In case any such asset is created without the prior knowledge of the sanctioning authority beyond the permitted items, SPMU, USRLM/ Government of Uttarakhand can exercise its right to forfeit such asset(s).
6. In case of any contribution in kind to the project by the PIA should be provide an audited certificate indicating the valuation of the contribution and its relevant cost components as per the project funding norms.
7. The PIA should certify that the Beneficiaries benefitting from this programme have not been assisted / proposed by other similar skill development schemes of the State or Central Government.
8. It shall be open to SPMU, USRLM/ Government of Uttarakhand to impose such conditions as its deems fit, but within the overall framework, guidelines and SOP provided by MoRD to ensure that the project is implemented properly to ensure achievement of project objectives.
9. The project will be implemented as per the training target detail and other parameters uploaded in MRIGS by PIA. Training target detail is below as per annexure -2 and as per the approved project documents uploaded in MRIGS.
Annexure-2

5.3 Training Duration Breakup

<table>
<thead>
<tr>
<th>Trade of Certification</th>
<th>No of Additional Trade(s)</th>
<th>Total Hours of trade specific classroom training</th>
<th>Hours of Soft Skills training</th>
<th>Hours of English Skills training</th>
<th>Hours of Computer Skills Training</th>
<th>Hours of OJT Training</th>
<th>Total Training Duration (in Hours)</th>
<th>Assured Monthly Salary CTC (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales Person (Retail)</td>
<td>2</td>
<td>860</td>
<td>42</td>
<td>125</td>
<td>166</td>
<td>0</td>
<td>1193</td>
<td>10500</td>
</tr>
</tbody>
</table>

Yours Sincerely,

Additional Secretary,
Department of Rural Development
Govt. of Uttarakhand

Copy to:
1. Joint Secretary, RD (DDU-GKY) Govt. of India, Ministry of Rural Development, Department of Rural Development, Thapar House, New Delhi.
2. Principal Secretary/State Mission Director, USRLM, Uttarakhand.
4. Chief Operating Officer, DDU-GKY, USRLM, SPMU, Rural Development, Uttarakhand.
5. All District Magistrates, Uttarakhand
6. All Chief Development Officers, Uttarakhand
7. All DMMS, USRLM, Uttarakhand
8. Guard File.

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<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
</tr>
<tr>
<td>Sales Person (Retail) - RET101</td>
<td>2</td>
<td>860</td>
<td>42</td>
<td>125</td>
<td>166</td>
<td>0</td>
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<td>RET101</td>
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