No. A-60011/02/2011-Esttl

Government of India
Ministry of Rural Development
(Department of Rural Development)

Krishi Bhavan, New Delhi
Dated the 9th December, 2013

OFFICE ORDER

In partial supersession of order of even number dated 25th November, 2013, the work distribution at the level of Joint Secretaries and equivalent is Annexed.

2. This has the approval of the competent authority.

(S.K. Gupta)

Under Secretary to the Government of India

Distribution:

i) Shri T. Vijay Kumar, JS (RL)
ii) Smt. Vijaya Srivastava, JS (SA)
iii) Dr. A. Santhosh Mathew, JS (S)
iv) Shri R. Subrahmanyan, JS (RE-I)
v) Shri Rajesh Bhushan, JS (RC)
vi) Shri Atal Dulloo, JS (A & C)
vii) Smt. Aparajita Sarangi, JS (RE-II)
viii) Dr. N.K. Sahu, Economic Adviser

Copy for information to:

1. PS to M(RD)/PS to MCS(RD-PJ)/PS to MOS (RD-LK)
2. PPS to Secretary (RD)
3. PS to AS (RD)
4. Sr. PPS to Additional Secretary & FA
5. PPS to Chief Economic Adviser
6. PSSs to All Joint Secretaries/PS to Adviser (Stats)/PS to CCA/PS to EA.
7. Director General, CAPART, New Delhi/DG, NIRD, Hyderabad/DG, NRRDA, Bhikaji Cama Place, New Delhi
8. GeneralSection/O&M/Esttl.II/Library//VigilanceDesk/IEC/RTI
9. All Officers/Sections in the Ministry
10. NIC with a request to upload the same immediately.
11. Office Order folder
<table>
<thead>
<tr>
<th>#</th>
<th>Designation, Wing and Incumbent</th>
<th>Subject</th>
<th>Link Officer</th>
</tr>
</thead>
</table>
| 1 | JS [RC] Rural Connectivity [Shri Rajesh Bhushan] | - PMGSY  
- Nodal for roads other than National Highways, including NABARD’s RIDF and World Bank / ADB projects in States  
- CVO & Public Grievances  
- RTI  
- IEC {through AS (RD)} | JS [SA] |
| 2 | JS [SA] Social Assistance [Smt Vijaya Srivastava] | - Rural Housing including IAY  
- Convergence with related Schemes such as NBA, RGGVY, RSBY, etc.  
- Nodal for FRA  
- Coordination for Bharat Nirman (including Rural Electrification / RGGVY)  
- Social Security including NSAP  
- Knowledge Centre for Disabilities  
- Coordination with M/o Social Justice (for Disabilities)  
- Public Cooperation (including CAPART)  
- Official Language  
- Nodal for Climate Change and Disaster Management *(through AS-RD)*  
- Grameen Innovation Council *(through AS(RD))*  
- Technology Development Board and other R&D matters* | JS [RC] |
| Ministry of Rural Development  
| (Department of Rural Development)  
| Work distribution at Wing Level  
| (As on 6.12.2013)  

| 3 | JS (A & C)  
| Administration & Coordination  
[Shri Atal Dulloo]  
| Establishment, Administration and Library  
| General Coordination & Parliament, Monthly and bi-Monthly Meetings  
| Training-NIRD,SIRDs/IRMA {through AS(RD)}  
| Bharat Nirman Volunteers (BNVs) {through AS (RD)}  
| International Cooperation {through AS(RD)}  
| Results Framework Document, Client/Citizen Charter {through AS(RD)}  
| Annual Action Plan {through AS (RD)}  
| Performance Review Committee (PRC) {through AS (RD)}  
| Coordination and Monitoring of Ummeed, Himayat and any other J&K specific programme {through AS(RD)}  
| Annual Report, Rural Development Report {through AS (RD)}*  
| Field Monitoring including NLMs, Area Officer’s Scheme {through AS(RD)}*  
| Vigilance & Monitoring Committees{through AS (RD)}* | JS (SA)  

| 4 | JS [RL]  
| Rural Livelihoods  
[Shri T Vijay Kumar]  
| NRLM (Aajeevika)  
| Knowledge Centre for Gender issues  
| Nodal for Livelihoods and SHGs (including NABARD, Multi-lateral and Bi-lateral funding agencies)  
| Financial Inclusion including Credit Linkages and coordination with DFS and NABARD  
| RSETIs, including coordination with DFS and SLBCs  
| Nodal for NABARD including Board Meetings | JS [Skills]  

| 5 | JS [Skills]  
| Skills & Placement  
[Dr A Santhosh Mathew]  
| Skills and Placement Programmes  
| Nodal for coordination with National and State Skills Missions, MSME, MoL&E, NSDA,NSDC, Sector Skill Councils and others on Skill related issues  
| BRLF  
| Nodal for IAP, LWE and BRGF  
| PMRDF  
| IT & Rural Development Website | JS [RL]  

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rural Employment</td>
<td>Monitoring and Research Studies on Rural Employment</td>
</tr>
<tr>
<td></td>
<td>[Shri R Subrahmanyam]</td>
<td>MGNREGA, State Funds and Labour Budgets for earmarked States</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Nodal Officer for MIS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ICT including e-FMS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Nodal in Ministry for DBT &amp; Aadhar (including coordination with DFS and D/o Posts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bharat Nirman Rajiv Gandhi Seva Kendra</td>
</tr>
<tr>
<td>7</td>
<td>JS [RE-II]</td>
<td>MGNREGA and State Funds and Labour Budgets for earmarked States</td>
</tr>
<tr>
<td></td>
<td>Rural Employment</td>
<td>Nodal for PRIs</td>
</tr>
<tr>
<td></td>
<td>[Ms. Aparajita Sarangi]</td>
<td>Capacity building for Rural Employment Programme</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grievance Redressal system for MGNREGA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Convergence with other related Schemes such as NBA, Sericulture, PMGSY,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schemes related to drinking water and Watersheds, etc.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Social Audit including the Scheme of Social Audit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Nodal for Area-based Planning</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PURA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>DRDA</td>
</tr>
<tr>
<td>8</td>
<td>EA</td>
<td>Annual Plan, Five Year Plan, Outcome Budget, etc.</td>
</tr>
<tr>
<td></td>
<td>Economic Adviser</td>
<td>through AS(RD)</td>
</tr>
<tr>
<td></td>
<td>[Dr N K Sahu]</td>
<td>Nodal for coordination with M/o Tribal Affairs, Social Justice (except Disabilities),</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Minorities, W&amp;CD, HRD and Health.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>North East matters including coordination with DoNER through AS(RD)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Census, M/o Statistics, NSSO and RGI</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SC/ST matters through AS(RD)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Gender Budgeting through AS(RD)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Policy coordination including Cabinet Notes and EFC Notes through AS (RD)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SECC &amp; BPL through AS(RD)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Evaluations</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Statistical information on MoRD *</td>
</tr>
<tr>
<td></td>
<td></td>
<td>20-Point Programme *</td>
</tr>
</tbody>
</table>

*Additional charges.

Note: Joint Secretaries in-charge of RE-I, RE-II, Skills, RL and SA will submit their files through AS(RD)