

Most Immediate

***J-17034/01/2014 DDU GKY
Government of India
Ministry of Rural Development
Department of Rural Development
(Rural Skills Division)***

124 Janpath, New Delhi, 09th February 2016

**To,
Tmt. V.Amuthavalli,I.A.S
Chief Executive Officer
TNSRLM
Valluvar Kottam High Road, Nugambakkam
Chennai-600034
Tamil Nadu, India**

Sub: Release of 2nd instalment for the year 2014-15

Madam,

I am directed to refer to your letter no. Roc. No. 651/E1/2014 dated 12.01.16 on the above subject requesting for release of 2nd installment for Action Plan 2014-15 under DDU-GKY and to state that Ministry has notified a checklist to be furnished by the State Government along with documents while applying for the release of central share of second instalment funds for Action Plan. A copy of the checklist is enclosed.

2. It is accordingly requested to complete the check list and furnish the same duly initialed along with supporting documentation to the Ministry to process the proposal for the release of 2nd instalment.


(S.B. Tiwari)

Under Secretary to Government of India

Tel: 011-23743625

Copy to:

1. Mr. Ravibabu Manchala, Executive Director, NIRD, Hyderabad
2. Mr. Veeranan, Joint Director, Skills, TNSRLM, Nugambakkam, Chennai

S No.	Checklist Item	Detail (SRLM/SSM to fill this column)	Supporting Documents	Checked By <Name & design. of officer in SRLM/SSM> (initials to be signed against each item)	Verified by CEO, SRLM/SSM (initials to be signed against each item)
1	Total target for training under the Action Plan	<in number of candidates>	Sanction order issued by MoRD		
2	Minimum number of candidates to be trained for release of 2 nd installment (training of 40% corresponding target for funds released, i.e. 20% of total training target as mentioned at sl. No.1)	<20% of total target for training>	No supporting document required		
3	Minimum number of candidates to be placed for release of 2 nd installment (placement of 75% of trained candidates, i.e. 15% of total training target as mentioned at sl. No.1)	<15% of total target for training>	No supporting document required		
4 (a)	Total no. of candidates trained (as on dd/mm/yyyy)	<number of candidates trained under Action Plan>	Statement giving Project-wise details of total candidates trained and placed against PPWS targets for each project.		
4 (b)	Total no. of placement* of candidates under Action Plan (as on dd/mm/yyyy) *Placement here means 3 months of continuous employment.	<number of placements of candidates under Action Plan>			
5	Is the total number of trained candidates at 4(a) greater than or equal to minimum number of candidates to be trained, as given in SI No.2	Yes/No	If yes, please give detailed reason in a separate sheet.		
6	Is the total number of placed candidates at 4(b) greater than or equal to the minimum	Yes/No	If yes, please give detailed		

	number of candidates to be placed, as given in SI No.3		reason(s) in a separate sheet.		
7	Total funds sanctioned as 1st installment	<in Rs.>	Sanction Orders		
8	Total expenditure by the State Government, including funds released to the PIAs for project implementation (as on dd/mm/yyyy)	<in Rs.>	<p>(a)Utilization Certificate (provisional certificate to be given in case claim is filed before audit is not completed by 30 September of the next financial year)</p> <p>(b)Audited Report (not required in case claim is filed before audit is not completed by 30 September of the next financial year)</p> <p>(c)Bank Statement of DDU-GKY account (as on dd/mm/yyyy)</p>		
9	Is the bank balance matching with the balance amount shown in Utilization Certificate	Yes/No	If yes, please furnish a Bank Reconciliation Statement giving reasons for difference.		
10	Whether any land/building has been purchased or building constructed or vehicle purchased by SRLM/SSM out of the fund released under Action Plan.	Yes/No	Certificate from SRLM/SSM		

11	Interest earned by SRLM	<in Rs>	Bank Statement		
12	Any other observations/remarks of the SRLM/SSM on the Action Plan.				