

F.No. 17060/40/2013-SGSY-II (SP) (Pt)
Government of India
Ministry of Rural Development
Department of Rural Development
(Rural Livelihood – SP Division)

Dated the 9th May, 2013

OFFICE ORDER No. 2/2013

Consequent upon joining of Shri Anand Kumar Patney as Consultant in Skills Division, the work distribution between Shri Anil Subramaniam (DS) (RL-SP) and Shri Anand Kumar Patney (Consultant) will be as follows:

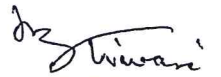
ANIL SUBRAMANIAM (DS (RL-SP))

1. All proposals for grant of new projects.
2. All policy matters related to ASDP.
3. Target setting for ASDP – MSP, SSP, Roshni, Parvaz, Himayat and AAP.
4. Capacity building - MIS, AAP, Monitoring of stakeholders, developing eco- system.
5. All matters relating to organising meetings/conferences/events.
6. EFC/Cabinet proposals/policy matters referred from other Ministries.
7. Parliament questions relating to above.
8. Monday staff meeting.

ANAND KUMAR PATNEY (Consultant)

1. All proposals for release of instalments including closure.
2. All proposals for extension/modification of proposals.
3. All matters relating to monitoring of performance of ASDP projects both SSP and MSP - against targets for the year or state-wise, PIA wise basis.
4. Administrative matters of Skills Division – Discipline, pendency of files/receipts/PMO/VIP receipts, space management, quality of work environment, stores/stationery, vehicles, CCTV, bio-metrics attendance monitoring.
5. Parliament questions relating to above.
6. Follow up on files with other Divisions in the Ministry.
7. Annual Action Plan of Ministry and RFD.

This issues with the approval of Joint Secretary.


(S.B Tiwari)

Under Secretary (RL-SP)

Copy to:

1. PPS to Secretary (RD)
2. PPS to AS (RD)
3. PPS to JS(S)/JS(RL)
4. Shri Anil Subramaniam, DS (RL-SP)
5. Shri A.K. Patney, Consultant
6. All officers of RL-SP Division.