

No. J-17060/258/2015-DDU-GKY  
Government of India  
Ministry of Rural Development  
(Department of Rural Development)  
DDU-GKY Division

1<sup>st</sup> Floor, Thapar House  
124, Janpath  
Dated 3<sup>rd</sup> September, 2015


**OFFICE ORDER 3/2015**

In pursuance of this Ministry's O.M. No. A 60014/29/2015-Estt-I dated 1<sup>st</sup> September, 2015 and in continuation of this Division's Office order no. 1/2015 dated 22.01.2015, the following work has been assigned to Shri Raghavendra Singh, Asstt. Secretary:

Name of the officer	Work assigned	Name of Reporting Officer
Shri Raghvendra Singh	(i) Parliament Questions, Communication with MoRD & Other Ministries/Governments etc., External co-ordination with NSDA, NSDC etc.  (ii) Implementation of E-office.  (iii) All subject matters relating to Finance & Budget (MORD) –Internal Finance & budget management, Internal accounting & External Audit (PIA), external aid-donor relationship.  (iv) All subject matters relating to programme planning & budgeting including –processing of sanctions, fund release, monitoring/reconciliation, internal audit.  (v) Registration of PIAs, Desk appraisal , Issue of TRN/PRN.  (vi) Harmonizing design and approval of content for DDU-GKY Guidelines, two SoPs, PWD Guidelines and migration support centre Guidelines in terms of approved DDU-GKY branding strategy.	Shri Anil Subramaniam, Deputy Secretary

2. This work order shall come into effect with immediate effect.

3. This issues with approval of the Competent Authority.

  
(S.B. Tiwari)  
Under Secretary


Distribution:

Shri Raghavendra Singh, Assistant Secretary

All Officers, Staff and Consultants in DDU-GKY Division

Copy for information to:

1. PPS to SRS, PPS to AS and PPS to JS (Skills)
2. COO Skills

  
(S.B. Tiwari)  
Under Secretary