Notification No. 11/2016

Subject: Use of SECC database for mobilization of DDU-GKY candidates.

Section 3.1.1 of DDU-GKY Guidelines provides, inter-alia that “a youth from a household covered under auto inclusion parameters as per SECC, 2011” shall also be eligible for DDU-GKY skilling courses. It is stated that Ministry of Rural Development (MoRD) has notified vide No J-11014/01/2014-RL dated 9th December 2015 (copy enclosed) that all States/UTs shall use the SECC data to undertake planning and implementation of all programs under NRLM.

2. In order to ensure compliance with the said notification, all SRLMs/ Nodal State Skill Missions are hereby requested to download the data of eligible candidates from SECC portal (http://secc2011.nic.in/) and direct all DDU-GKY PIAs to use the same for mobilization of candidates for their training batches. A user guide for State Govt. to access and use SECC data is enclosed with this notification.

3. The data of eligible candidates for DDU-GKY program downloaded from SECC portal may be shared with PIAs by uploading it on SRLM website. All Project Implementing Agencies conducting DDU-GKY projects in the State may be directed to certify that SECC data has been used in their mobilization activities.

4. In case of any assistance required in using SECC data, SRLMs/ Nodal State Skill Missions may contact the following:

   i. Sh. Vijay Kumar (Mob: 8826544772, Email: vijay.k@ddugky.gov.in)
   ii. Sh. Anisur Rahman (Mob: 9899853654, Email: Anisur.rahman82@ddugky.gov.in)
   iii. Sate Informatics Officers (Details available on webpage "http://www.nic.in/whoswho")

5. This notification does not restrict a State or PIA to use other eligibility criterion given in DDU-GKY guidelines and those shall also remain valid to use for DDU-GKY program.

6. This issues with the approval of the competent authority.

(Sanjay Kumar)
Under Secretary to Govt. of India

Encl: as above

To:
   1. Principal Secretary/ Secretary (RD), All States/ UTs

CC:
   1. The State Mission Director/CEO, SRLM/ Nodal State Skill Missions, All States/ UTs
   2. SIO, NIC, All States/ UTs
No. J-11014/01/2014-RL
Government of India
Ministry of Rural Development
(Rural Livelihoods Division)

Dated 9th December, 2015
Hotel Samrat, New Delhi - 110021

To

The Principal Secretary
Department of Rural Development
All States/UTs

Subject: Modification in the Implementation Framework of National Rural Livelihoods Mission

Sir/Madam,

I am directed to say that the Government of India has approved the following modifications/amendments in the implementation framework of NRLM for more effective and smoother implementation of the programme.

1. Renaming of the Programme and its convergence with National Urban Livelihoods Mission:

The National Urban Livelihoods Mission being implemented by the Ministry of Housing and Urban Poverty Alleviation and the National Rural Livelihoods Mission being implemented by the Ministry of Rural Development will be converged into a single scheme and named as “Deendayal Antyodaya Yojana” (DAY). Any change in the operational modalities in NRLM as a result of this convergence will be communicated separately, if necessary.

2. Use of SECC data for planning:

The National Rural Livelihoods Mission will use the data from the Socio Economic and Cast Census (SECC) 2011 to undertake planning for poverty free Panchayats involving the PRIs and Self Help Groups (SHGs) of poor households. The SECC data uses National Population Register’s Temporary Identification Number for identification of households. The same will be used in all rural development programmes to enable better convergence and tracking over time. While SECC data will be used for core planning, the process of Participatory Identification of Poor, which is a core element of social mobilisation under NRLM, will also be continued. Detailed guidelines as to the procedure to be followed for identification of beneficiaries will be issued separately.

3. Extending Interest Subvention Scheme (Category - I) to 100 more districts:

At present an Interest Subvention Scheme is being implemented in 150 select districts to provide Interest Subvention to all women SHGs to avail loans upto Rs.
3.00 lakh at an interest rate of 7% per annum with an additional 3% subvention in the case of prompt repayment. This scheme will now be extended to 100 more districts from 01.04.2015. The criteria for identification of additional districts will be as follows:

i. All new districts declared as IAP districts which were not covered in the earlier list of 150 districts will be included.

ii. The remaining districts will be allocated to States on prorate basis in proportion to the total number of districts in the States/UTs. The respective States will identify the eligible districts from among the intensive districts.

Number of additional districts allocated to the States will be communicated separately. The operation of this Scheme in the additional districts would be governed by the guidelines issued by the Ministry/RBI/NABARD from time to time.

4. Merger of the allocation for Interest Subvention (Category -II) with NRLM allocation:

Under Interest Subvention (Category-III) in districts other than those mentioned in Para 3 Interest Subvention is presently being provided to NRLM compliant women SHGs for availing loans upto Rs.3.00 lakhs from banks at an interest rate of 7% per annum. The allocation for this Interest Subvention is being communicated to States every year on the basis of an approved formula. It has now been decided that there would be no separate State-wise allocation for Interest Subvention (Category-II) from next financial year. The annual allocation for the States under NRLM will be fixed every year based on poverty ratio and the States would be allowed the flexibility to utilize a portion of this allocation (not exceeding 50% of the total annual allocation of NRLM) for Interest Subvention (Category-II) based on actual claims.

5. Special Package for North Eastern States:

It has been decided to accelerate the phase of implementation of NRLM in the North Eastern States (excluding Assam which is already covered under NRLP) to cover all vulnerable rural households estimated at 2/3rd of the total rural households in these States by the year 2023-24. In order to achieve this objective the State-wise allocation of funds to all North Eastern States (except Assam) would be made on a need basis without linking it to the poverty ratio of the States.

The NE States covered under the special package are required to prepare an Action Plan for implementation of the special package. The additional requirement of funds for the current financial year over and above the allocation may be communicated by the States to the Ministry urgently.

6. Allocation of funds for Aajeevika Skills (DDU-GKY):

According to the existing implementation framework the allocation for Aajeevika Skills (DDU-GKY) is subject to a ceiling of 25% of the NRLM allocation. It has been decided to remove this ceiling and make provision for Aajeevika Skills on a demand driven basis within the overall budgetary provision available under NRLM.
7. *Modification in the Skill Empowerment & Employment Programme (HIMAYAT) for Jammu & Kashmir:*

It has been decided to remove the existing cap of Rs. 235.30 Crore on the total outlay for HIMAYAT for a period of five years and fix the allocation as per requirement within the overall budget provision under NRLM. The target for placement linked skilling in HIMAYAT shall be demand based which this Ministry may revise from time to time based on requirements. The funding under HIMAYAT would continue to be 100% by the Central Government.

8. *Professional Management Cost (Administrative Expenses):*

Approved modifications are as follows:

i. The admissible ceiling for professional management cost (administrative expenses) under NRLM would be enhanced to 6% of NRLM allocation (excluding NRLP).

ii. Aajeevika Skills would also be allowed administrative expenses equivalent to 6% of its total allocation.

iii. Expenditure under NRLP as per terms of the Project Implementation Plan and Financing Agreement with World Bank will not be treated as administrative expenses and will be kept outside the purview of the above ceiling.

The Administrative expenses will include salary and allowances of staff including contract staff, set up cost of offices, monitoring and evaluation and IEC, recurring operational cost such as rental, stationary, communications, vehicles and other office expenses at the state and district level.

The 'Framework for Implementation' is being revised to incorporate the changes and the same will be circulated separately. In the meantime you are requested to take all necessary action to operationalise the above decisions.

Yours faithfully,

(Atal Dulloo)
Joint Secretary (RL)

Copy to:-
- The State Mission Director/CEO, State Rural Livelihood Mission, All States/UTs.

Copy also to:-
- PS to MRD
- PPS to Secretary (RD)
- PPS to AS&FA
- PPS to AS (RD)
- PS to JS (Skills)
User Guide-
SECC User Guide for Generating Dynamic Reports at Household and Population level
Rural Development Department of all States/UTs have already been provided with a login id and password to access data on SECC portal.

In case a State does not have login access, it may register the users on SECC portal and send the details to MoRD in the template provided below on given email ids. MoRD shall facilitate in obtaining the login access.

Please take note of following while sending the request for creating login access to SECC to MoRD:
  - First check with the Rural Development Department of respective State/UT for availability of SECC login access before sending request for new login creation to MoRD.
  - There will be only one login access given for SECC portal provided to each State/UT.
  - It is recommended to register a generic email id on SECC portal for getting login access instead of personal email ids to avoid issues due to change in personnel.
  - States will have access of only State specific SECC data for respective States.
  - Request for login access creation to SECC portal shall be accepted by MoRD from the official email id of State Mission Director/CEO, SRLM only

Note: Registered user details should be shared with MoRD in following template to given email ids:
To: vijay.k@ddugky.gov.in; anisur.rahman82@ddugky.gov.in
   CC: anil.sub@ddugky.gov.in

<table>
<thead>
<tr>
<th>Sr No</th>
<th>User type</th>
<th>Urban/Rural</th>
<th>State</th>
<th>District</th>
<th>Tehsil</th>
<th>Town/Village</th>
<th>Email ID</th>
</tr>
</thead>
</table>

Get login access for SECC portal contd...

Register on SECC Portal using this link

URL http://secc2011.nic.in/
User Registration Form

Note: Your user ID will be activated only after approval of competent authority.

User Type: □ All India level □ State level □ District level □ Tehsil level □ Town level

Urban / Rural: Select Rural / Urban ▼

State Name: Select State ▼

District Name: Select District ▼

Charge Name: Select Tehsil ▼

Town Name: Select Town / Village ▼

Email ID: □

Password: □
Password Rule:
1. Must be at least 6 characters.
2. Must contain at least one lower case letter, one upper case letter, one digit and one special character valid.

Confirm Password: □

Verification Code: □

Submit □ Reset □ Click here to Login
Dynamic Household List has option to extract the location wise data on user defined criterion for exclusion, inclusion & deprivation.

Selection of State and District is mandatory to generate the report. After selection of district system asks for confirmation to apply filters of next levels i.e. Gram Panchayat, village. As per requirement, user can drill down till village level data.

User can download the data once report generation is complete and becomes available for download under “Dynamic Household List Download “ section.

Process for generating household list is explained in the further slides
This is the landing page after logging-in:

**Step 1:** Click ‘DynamicReports’
Step 2: Click ‘Dynamic Household List’ in ‘Submit Request’ tab

Step 3: Select State

Step 4: Select District
Step 5: Click ‘No’ to generate report at District level.
Click ‘Yes’ to further drill down to Grampanchayat level
These criterion are explained in below slides
Data Sources

a) All Households

By default this source is enabled for applying the EID and other households criteria.

b) Excluded Households

User has to select this option if user wants to apply household criteria on these excluded Households only. However user can also exclude household on selected parameters only. E.g. if user wants to exclude households on at-least two or any two exclusion parameters, the user has to select the parameters from the criteria given. 

During this selection, Inclusion & Deprivation criteria will remain disabled.

c) Household remaining after exclusion

These are households which are left after applying the standard exclusion criteria or user defined exclusion criteria. User can apply household criteria on these remaining households here. 

During this selection, Inclusion & Deprivation criteria will remain disabled.
d) Included Household

User has to select this option if he/she wants to apply household criteria on these included Households only. However user can include & also exclude households on selected parameters only. E.g. if user wants to exclude & include households on selected exclusion/inclusion parameters, the user has to select the parameters from the detailed criteria given.

During this selection, Deprivation criteria will remain disabled.

e) Household remaining after exclusion & inclusion

These are households which are left after applying the standard exclusion/Inclusion criteria or user defined exclusion/Inclusion criteria. User can apply household criteria on these remaining households here.

During this selection, Deprivation criteria will remain disabled.

f) Deprived Household

These are considered households where user has to select this option if user wants to apply household criteria on these Deprived Households only. However user can select deprive and also include & exclude households on filtered parameters only. E.g. if user wants Deprived households on selected Deprivation parameters and Exclude & include also on selected parameters, the user has to select the parameters from the detailed criteria given.

g) Household not Excluded/Included /Deprived

These are households which are left after applying the all standard exclusion/ Inclusion/ Deprivation criteria or user defined exclusion /Inclusion/ Deprivation criteria. User can apply household criteria on these remaining households here.

Contd.
**Exclusion criteria**

- **E1 – E14**: By default all the "14 Exclusion Parameter" will be considered. However it can be changed by selecting the appropriate checkbox.
- **Any 1 – Any 14**: By default exclusion criteria is atleast one, however user can also select any 1 to any 14 from the above selected criteria.

### Parameters of Exclusion

<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Parameter</th>
</tr>
</thead>
<tbody>
<tr>
<td>E1</td>
<td>Motorized 2/3/4 Wheeler/Fishing Boat.</td>
</tr>
<tr>
<td>E2</td>
<td>Mechanized 3-4 Wheeler Agricultural Equipment.</td>
</tr>
<tr>
<td>E3</td>
<td>Kisan Credit Card With Credit Limit Of Over Rs. 50,000/-</td>
</tr>
<tr>
<td>E4</td>
<td>Household Member Government Employee.</td>
</tr>
<tr>
<td>E5</td>
<td>Households With Non-Agricultural Enterprises Registered With Government.</td>
</tr>
<tr>
<td>E6</td>
<td>Any Member Of Household Earning More Than Rs. 10,000 Per Month.</td>
</tr>
<tr>
<td>E7</td>
<td>Paying Income Tax.</td>
</tr>
<tr>
<td>E8</td>
<td>Paying Professional Tax.</td>
</tr>
<tr>
<td>E9</td>
<td>3 Or More Rooms With Pucca Walls And Roof.</td>
</tr>
<tr>
<td>E10</td>
<td>Owns A Refrigerator.</td>
</tr>
<tr>
<td>E11</td>
<td>Owns Landline Phone.</td>
</tr>
<tr>
<td>E12</td>
<td>Owns More Than 2.5 Acres Of Irrigated Land With 1 Irrigation Equipment.</td>
</tr>
<tr>
<td>E13</td>
<td>5 Acres Or More Of Irrigated Land For Two Or More Crop Season.</td>
</tr>
<tr>
<td>E14</td>
<td>Owning At Least 7.5 Acres Of Land Or More With At Least One Irrigation Equipment.</td>
</tr>
</tbody>
</table>

### Step 6.1: Click ‘Exclusion Household’

**Excluded Household Definition**

- **A). Parameter**: By default all the "14 Exclusion Parameter" will be considered. However it can be changed by selecting/deselecting appropriate checkbox.
  - E1  ✔
  - E2  ✔
  - E3  ✔
  - E4  ✔
  - E5  ✔
  - E6  ✔
  - E7  ✔
  - E8  ✔
  - E9  ✔
  - E10 ✔
  - E11 ✔
  - E12 ✔
  - E13 ✔
  - E14 ✔

- **B). Criteria**: Default Exclusion criteria is "At least". However if it can be changed by selecting/deselecting appropriate checkbox.
  - Any One  ✔
  - Any Two  ✔
  - Any Three  ✔
  - Any Four  ✔
  - Any Five  ✔
  - Any Six  ✔
  - Any Seven  ✔
  - Any Eight ✔
  - Any Nine  ✔
  - Any Ten  ✔
  - Any Eleven  ✔
  - Any Twelve  ✔
  - Any Thirteen  ✔
  - Any Fourteen  ✔

In **Criteria B)**, user can select from ‘Any One’ to ‘Any Fourteen’. This will generate list of HHs who fulfil ‘Any One’ to ‘Any Fourteen’ criterion in Exclusion parameters. In this case the portal will generate all HHs who fulfil atleast one of fourteen Exclusion criterion.
Inclusion criteria

- **I1 – I5**: By default all the "5 Inclusion criteria" will be considered. However it can be changed by selecting the appropriate checkbox. Household satisfying any one Exclusion criteria will be considered.

The portal does not facilitate to select any one to any five in Inclusion criteria. By default all check boxes are checked, this will generate list of HHs who satisfy at least one of all five criterion.

### Automatically included

<table>
<thead>
<tr>
<th>SI No.</th>
<th>Parameter</th>
</tr>
</thead>
<tbody>
<tr>
<td>I1</td>
<td>Households without shelter.</td>
</tr>
<tr>
<td>I2</td>
<td>Destitute, living on alms.</td>
</tr>
<tr>
<td>I3</td>
<td>Manual scavenger families.</td>
</tr>
<tr>
<td>I4</td>
<td>Primitive tribal groups.</td>
</tr>
<tr>
<td>I5</td>
<td>Legally released bonded labour.</td>
</tr>
</tbody>
</table>

#### Step 6.2: Click ‘Included Household’

- **A). Parameter**: By default all the "14 Exclusion Parameter" will be considered. However it can be changed by selecting/deselecting appropriate checkbox.
  - E1 E2 E3 E4 E5 E6 E7 E8 E9 E10 E11 E12 E13 E14

- **B). Criteria**: Default Exclusion criteria is "At least". However if it can be changed by selecting/deselecting appropriate checkbox.
  - Any One  Any Two  Any Three  Any Four  Any Five  Any Six  Any Seven  Any Eight  Any Nine  Any Ten

### Included Household definition

- **Parameter**: By default all the "5 Inclusion criteria" will be considered. However it can be changed by selecting/deselecting appropriate checkbox. Household satisfying any one Exclusion criteria will be considered.
  - I1 I2 I3 I4 I5
Household criteria – Deprivation Criteria

Deprivation criteria
- D1 – D7
- Any 1 to 7 Deprivation criteria

- **D1 – D7**: By default all the "7 Deprivation Parameter" will be considered. However it can be changed by selecting the appropriate checkbox.
- **Any 1 – Any 7**: By default deprivation criteria is at least one however user can also select any 1 to any 7 from the above selected criteria.

Step 6.3: Click ‘Deprived Household’

In **Criteria B)**, user can select from ‘Any One’ to ‘Any Seven’. This will generate list of HHs who fulfil ‘Any One’ to ‘Any Seven’ criterion in Deprivation parameters. In this case the portal will generate all HHs who fulfil any one of seven Deprivation criterion.
Additional Household criteria: User can select various household criteria from here. User will get the report for these filtered household only from the selected source and Exclusion, Inclusion and Deprivation criteria given. User will also see the other not selected parameters in the report in the Y/N form i.e. whether that household satisfies that condition or not.
Step 6: To get list of eligible candidates as per DDU-GKY guidelines i.e. “a youth from a household covered under auto inclusion parameters as per SECC, 2011”, select “Included Household” on below screen.
Step 7: After selecting required criteria give a proper report name in ‘Report Name’ text box.

Step 8: Click ‘Submit Query’ button.
A user can download a report in ‘Dynamic Household List’ in Download tab.
This page will appear after completing step 8. ‘Query Status/Size’ column of the table below will show the status of the report generation at household level. Report will be ready to download after a time interval (dependent on complexity of query and internet bandwidth).

<table>
<thead>
<tr>
<th>Sr. no.</th>
<th>Report Type</th>
<th>Report Name</th>
<th>Generate Date</th>
<th>Query Status / Size</th>
<th>Is Population Data Required?</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>ASSAM / Baksa /</td>
<td>Test</td>
<td>21/10/2015</td>
<td>In Progress</td>
<td>Submit Request</td>
</tr>
<tr>
<td>5</td>
<td>ASSAM / Baksa /</td>
<td></td>
<td>29/9/2015</td>
<td>Download 3.98 KB</td>
<td>Submit Request</td>
</tr>
<tr>
<td>6</td>
<td>ASSAM / Baksa /</td>
<td>Baksa_D1_new</td>
<td>29/9/2015</td>
<td>Download 30.57 MB</td>
<td>Submit Request</td>
</tr>
<tr>
<td>7</td>
<td>ASSAM / Baksa /</td>
<td>Baksa_D1_new</td>
<td>29/9/2015</td>
<td>Download 30.68 MB</td>
<td>Submit Request</td>
</tr>
<tr>
<td>8</td>
<td>ASSAM / Baksa /</td>
<td>Baksa_D2_new</td>
<td>29/9/2015</td>
<td>Download 14.7 MB</td>
<td>Submit Request</td>
</tr>
<tr>
<td>9</td>
<td>ASSAM / Baksa /</td>
<td>Baksa_D3_new</td>
<td>29/9/2015</td>
<td>Download 4.5 MB</td>
<td>Submit Request</td>
</tr>
</tbody>
</table>
To get the list of individuals who are part of households list generated from this report, please click on “Submit Request” link available under “Is Population Data Required” head in the same row. ‘Query Status/Size’ column of the table below will show the status of the report generation. Report will be ready to download after a time interval.

<table>
<thead>
<tr>
<th>Sr.no.</th>
<th>Report Type</th>
<th>Report Name</th>
<th>Household Data</th>
<th>Is Population Data Required ?</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>ASSAM / Baksia /</td>
<td>Test</td>
<td>21/10/2015 Download 3.96 KB</td>
<td>[Submit Request]</td>
</tr>
<tr>
<td>5</td>
<td>ASSAM / Baksia /</td>
<td></td>
<td>26/9/2015 Download 3.98 KB</td>
<td>[Submit Request]</td>
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<tr>
<td>6</td>
<td>ASSAM / Baksia /</td>
<td>Baksia_D1_new</td>
<td>26/9/2015 Download 30.07 MB</td>
<td>[Submit Request]</td>
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<tr>
<td>7</td>
<td>ASSAM / Baksia /</td>
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<td>26/9/2015 Download 30.68 MB</td>
<td>[Submit Request]</td>
</tr>
<tr>
<td>8</td>
<td>ASSAM / Baksia /</td>
<td>Baksia_D2_new</td>
<td>26/9/2015 Download 14.7 MB</td>
<td>[Submit Request]</td>
</tr>
<tr>
<td>9</td>
<td>ASSAM / Baksia /</td>
<td>Baksia_D3_new</td>
<td>26/9/2015 Download 4.5 MB</td>
<td>[Submit Request]</td>
</tr>
</tbody>
</table>
To download the report, click on “Download” link available in the row of generated report.
Thank You

For any clarification please contact:
Anisur Rahman    (+91 989 985 3654) Email: anisur.rahman82@ddugky.gov.in
Vijay Kumar      (+91 882 654 4772) Email: vijay.k@ddugky.gov.in